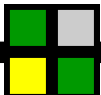


# PROMOTING LEARNING AND HEALTHY EATING HABITS

THE SINGLE LARGEST  
FEDERAL RESOURCE  
AVAILABLE FOR LOCAL  
SPONSORS WHO WANT  
TO COMBINE A FEEDING  
PROGRAM WITH A  
SUMMER ACTIVITY  
PROGRAM. THE USDA'S  
SUMMER FOOD SERVICE  
PROGRAM HELPS FILL  
THE HUNGER GAP  
DURING THE SUMMER  
MONTHS WHEN REGULAR  
SCHOOL IS OUT.

FOR MORE INFORMATION,  
CALL:  
**(501) 682-8869**



SPONSORED BY  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF CHILDCARE AND EARLY CHILDHOOD EDUCATION  
SPECIAL NUTRITION PROGRAMS  
SUMMER FOOD SERVICE PROGRAM

P.O Box 1437 SLOT S-155  
LITTLE ROCK, AR 72203

TELEPHONE: (501) 682-8869  
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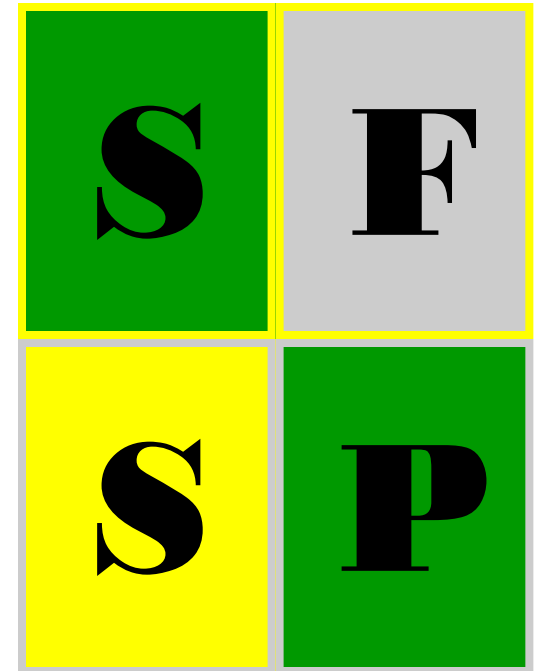
WEBSITE:  
<https://dhs.arkansas.gov/dccece/snp/>



*You may also visit the USDA website at:*

*<http://www.fns.usda.gov/>*

*for additional information on the  
Summer Program.*



**SUMMER FOOD SERVICE PROGRAM**



**Department of  
Human Services**

**Division of Childcare and Early  
Childhood Education  
Special Nutrition Programs**



We would like to introduce you to the Summer Food Service Program (SFSP) sponsored by Special Nutrition Programs, Department of Human Services, Division of Childcare and Early Childhood Education.

**Did you know that:** The SFSP is the single largest Federal resource available for local sponsors who want to combine a feeding program with a summer activity program. During the school year, nutritious meals are available through the National School Lunch and School Breakfast Programs but those programs end when school ends for the summer. The U.S. Department of Agriculture's Summer Food Service Program helps fill the hunger gap. SFSP provides an opportunity to continue a child's physical and social development while providing nutritious meals during long vacation periods from school. SFSP serves meals at supervised sites close to where children live in the community.

**You can Help by becoming a Sponsor or a Site:** As a sponsor you will: attend your state agency's training, monitor local eligible sites, hire, train and supervise staff, arrange for meals to be prepared or delivered and prepare claims for reimbursement. As a sponsor, you will want to reach into your community to attract a winning team of staff and volunteers. A sponsor may prepare its own meals, purchase meals through an agreement with an area school or contract for meals with a food service management company (vendor).

Each year, the State Agency conducts training for key personnel of all organizations that are interested in being SFSP sponsors. The training covers all the necessary areas of running the program for experienced sponsors and for organizations that are new to the program. It also provides important information to help train your administrative team, staff and volunteers who will work at your sites. **Training is mandatory.** The State Agency reimburses SFSP Sponsors for the meals they serve to eligible participants that meet program requirements.

### **WHAT YOU MUST DO:**

Before you complete an application for the SFSP Program, please read the following information to determine if you would like to establish your new role in this year's program as a Sponsor or a Site:

**Eligibility**—The five types of organizations eligible to be a local Sponsor are: (1) public school food authorities and non-profit private school food authorities (2) public or non-profit private residential camps (3) units of local, municipal, county, tribal or state government (4) public or private non-profit colleges or universities which are participating in the National Youth Sports Programs and (5) private non-profit (501)(c) (3) organizations.

**In order to become a sponsor:** You must complete an application and attend sponsor training.

**A Sponsor Needs "Kids".** Children 18 years old and under can receive summer meals. Disabled persons participating in State educational programs for the mentally or physically disabled can receive meals also.

**Sites:** Meal sites are approved as "eligible" during the application process. The sites are usually parks, schools, playgrounds, gymnasiums, community centers, churches, apartment complexes or day camps.

**Site Information:** If you are interested in being a site, you may contact our office to find out what organization in your area can sponsor you. As a site, you will only need to provide a place for children to participate in meals and activities.



The SFSP operates in geographic areas where at least 50 percent of the children are eligible for free or reduced price meals under the National School Lunch Program.

**Management:** When the SFSP is well organized, it is easier to manage. The administrative staff must be willing to coordinate and communicate with their program staff and with the State Agency staff in order to receive technical assistance and support, if needed.

A sponsor can serve up to three meals a day depending on the type of sponsor and the needs of the children served. These meals may be a combination of breakfast, lunch, supper or snacks. The SFSP reimburses for part of the cost associated with meals that are served to qualifying children age 18 and under or age 19 and over if these individuals participate in a public or private non-profit school program and have been determined by a public educational agency to be mentally or physically handicapped.

If a sponsor prepares the meals themselves or contracts with a food service management company, their cash reimbursement may be supplemented with USDA donated commodities.

**Training is Mandatory for all participants.** All forms needed for the program reviews and sponsoring administrative responsibilities will be provided and discussed at the training.